



**Johns Manville Plaza  
AUTHORIZATION FOR BUILDING ADMITTANCE**

**Date of Request:** \_\_\_\_\_  
**Tenant / Company:** \_\_\_\_\_  
**Requested By:** \_\_\_\_\_  
**Contact(s) Name and Number:** \_\_\_\_\_

NAME OF PERSON (S) COMPANY TO BE ADMITTED	DATE (S) BE ADMITTED	HOURS (FROM-TO)	VEHICLE SIZE/TYPE	AREA TO BE ADMITTED (Floor, Suite, Other)

Work to be Performed: \_\_\_\_\_

**\*\*\*Note: Entry into the loading dock is on a first come, first served basis. As a reminder please keep all deliveries (unloading and loading) to a 30 minute maximum. The authorization of this request is not for reserved parking.\*\*\***

Certificate of Insurance (C.O.I.) on file *(if applicable)*: \_\_\_\_  
 (Please note: C.O.I. MUST be on file in Management Office prior to any work/move/deliveries in building)  
 Please call or fax the Management Office: O: 303-295-6200, F: 303-295-0660

**Certificate Holder & Additional Insured:**

MS Crescent Two SPV, LLC  
 and Crescent Real Estate Limited Partnership, its managing agent  
 707 17th Street, Suite 2150  
 Denver, CO 80202

Elevator Usage:      Freight Elevator \_\_\_\_\_  
 (If this invoices a move, masonite MUST be put down and elevator pads hung in elevator)

Fire Alarm System Off Line *(if applicable)*:    Time: From: \_\_\_\_\_ To: \_\_\_\_\_

Please deliver to Property Management Office, Suite 2150 or fax to 303/295-0660

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**To Be Completed By Crescent Property Management**

Building admittance request acknowledged and approved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Chief Engineer or Asst. Chief has been notified \_\_\_\_\_ Date: \_\_\_\_\_ (yes/no)  
 CC:    Lobby Attendant (security)  
       Engineering